

GO FOR IT!



PARKING LOT TEAM

- Be at Parking Lot 30 min prior to worship.
- Wave and welcome cars as they arrive.
- Help direct drivers to parking spaces.
- Assist newcomers with directions/questions.
- Provide umbrella coverage in event of rain.
- Clear entryway/walkways of snow if needed.
- Remain in Parking Lot 10 min after Worship begins.

WELCOME TABLE HOSTS

- Be at 1st time visitor table 30 minutes prior to worship.
- Make sure table is set up with resources.
- Greet and welcome guests. Give them name badges, welcome folders, lanyard etc.
- Answer questions and help direct them to sign in book, community room, worship, Kingdom Quest etc.
- Invite them to enjoy hospitality and coffee.
- Introduce them to others
- Remain at table at least 10 min after Worship. begins to be able to help late arrivals.
- First time guests are your #1 priority!

NEW-I'S HOSTS

- Oversees welcome teams for assigned service.
- Finds volunteers to help with Communion and Offering.
- Greets at the front door upon arrival and extends farewells as folks leave church
- Arrive 30min prior to service to assist teams.
- Fill in as needed and be accessible to guests.

USHERS

- Be at Worship Center doors 30 minutes prior to Worship.
- Greet worshippers and hand out bulletins.
- Assist people with finding seats, locating restrooms, activity bags for kids, handicapped seating etc.
- Pass out seat folders during announcements
- Help with offering. Take attendance in Worship, Community Room & Kingdom Quest
- Dismiss people for Communion. Watch for needs of disabled to receive Communion.
- Following Service: Pick up Seat Folders, leftover cups, bulletins in seats.

HOSPITALITY

- Each team of two provides a total of 3-4 snacks 2 jugs clear juice for worshippers between services. Team A serves between 1st & 2nd Service. Team B serves between 2nd and 3rd Service.
- Teams are responsible for set up, serving and clean up for hospitality for their shift.
- All snacks should arrive 1/2 hour prior to end of worship service that your team is assigned.
- Contact your other team member prior to your shift to coordinate snack if needed.
- Juices, healthy snacks, fruit, sweet breads, cereal in cups, trail mixes are all welcome.

COFFEE TEAM

- Make coffee & provide hot water for your shift
- Stock coffee condiment table and clean up.
- Stock coffee condiment table and clean up
- Clean up as needed

NEW-I'S TEAMS AWESOME VOLUNTEER OPPORTUNITIES

ALTAR CARE TEAM

- Serve on a monthly team about 3 times/year.
- Set up Communion Table prior to service.
- Clean up Communion Table following service.
- Training is provided.

READER

- Reads assigned Scripture readings for the 8:00am Worship Service.

TELLERS

- * Teams of two count the offering an assigned Sunday.
- Teams serve approximately once a month.
- Training is provided.

AUDIO-VISUAL TEAM

- Assist with sound and video during services.
- Contact Pastor Rob to find out more about the team. Training is provided but some technical skill is required.
- Lighting and audio visual for special events

PANCAKE BREAKFAST TEAM

- Teams of 2 families/or 3-4 individuals make & serve pancakes the 1st Sunday of the month.
- Team provides breakfast between 1st & 2nd Service and between 2nd & 3rd Service.
- Teams serve about 2-3 times per year.
- Team members can supply mix, syrup, butter and juice or church can provide.
- Team can shop for items week prior to date of serving.
- Clean-up following the start of 3rd service.

WELCOME BAG BAKING TEAM

- Each team member provided 2-3 dozen baked & wrapped cookies (3 bags of 8-12 cookies) or 3 wrapped mini loaves of sweet breads.

Welcome Bag Deliverer

- Pick up welcome bags deliveries on Sunday following 3rd service or on Monday from Terri at the office.
- Make deliveries as close to 24hrs after pickup.
- Visits are meant to be brief. Deliver bags with a brief introduction, a thanks for worshipping with us and an invitation to join us again. Answer any questions they might have that you are able to answer. There is no need to enter the home.
- Leave a "Sorry we missed you card" if the person is not at home. Don't put bags in mailbox.
- Record brief record of your deliveries & return form to office.
- Make brief follow up phone call to folks who were not at home to let them know you left the bag & to thank them for worshipping with us.
- This is a wonderful personal touch to follow up on our newest guests to let them know that their time with us matters!

NEW-I'S PLANNING TEAM

- Team plans Recruitment Fairs for the welcome teams, assists with the planning and implementation of Welcome Team Appreciation Events, as well as visioning for the NEW-I's Ministry.
- Meets approx. 4-6 times /year or as needed.

N -we Notice others

E -we Extend ourselves

W -we Welcome in

I - we Invite into...New Life

S - so that others may know God!

